

# **Development Director Position Description:**

Location: Remote or Washington, DC Metro area | Contract | Experience: 3-5 years or equivalent

### **Position Summary**

The Alliance for Infrastructure and Innovation (Aii) seeks a proactive Development Director to spearhead the fundraising, support earning, donor development, and partnerships strategy in support of the day-to-day execution of Aii's research, education, outreach, and communications priorities.

Reporting to the Executive Director, responsibilities include developing and implementing all strategic fundraising goals, including identifying potential partners, pitching Aii's mission and important role as an independent nonpartisan think tank, maintaining relationships with existing donors, and managing the overall strategy for individual and corporate support. The position will also require the ability to write emails, fundraising campaigns, sponsored research pitches, corporate grants, and others.

The successful candidate must have the ability to work well with others while also retaining the ability to work independently under minimal direction, possess exemplary writing skills, and attentiveness to detail while being able to communicate effectively with a diverse group of public and private sector stakeholders at the national, state, and local level. Additional skills include the ability to work accurately under deadline and collaborate with others in a team environment, including the ability to manage interns.

Preferred candidates will have experience in political campaigns, media, and Executive Branch or Hill background. Candidates should have a track-record of successfully raising funds for nonprofits, campaigns, or events. The ideal candidate will have experience identifying new donors, retaining existing donors, and raising sums of \$1 million or more.

#### **Additional Information**

This is a contract position, but the preferred candidate would not be a fundraiser or bundler for other causes. The ideal candidate will devote their full attention and talent to Aii, integrating themselves into the team with potential to change from contract to employee status with successful development activity. Compensation will be tied to performance. Negotiable and context-specific. This is not an entry level position.

All candidates must be U.S. citizens, able to pass a criminal background check, and may be asked to take a trait assessment inventory. References and prior employers will be contacted if selected for the position. Occasional travel is required.

## **To Apply**

This position is open for applicants and has no deadline. For consideration, please submit resume, a cover letter highlighting your experiences and why you should be considered for this position, and salary requirements to the Executive Director at *info@aii.org*.

#### **About Aii**

The Alliance for Innovation and Infrastructure (Aii) is an independent, national research and educational organization dedicated to identifying our nation's infrastructure needs, creating awareness of those needs, and finding solutions to critical public policy challenges. Aii strives to promote proven, innovative technology and higher safety standards in a non-partisan manner to achieve excellence nationwide.

The Alliance is a think tank consisting of two non-profits: the National Infrastructure Safety Foundation (NISF), a 501(c)(4) social welfare organization, and the Public Institute for Facility Safety (PIFS), a 501(c)(3) educational organization. Both non-profits are legally governed by volunteer boards of directors. These work in conjunction with the Alliance's own volunteer Advisory Council.

For more information, please visit http://www.aii.org